



# Verification of Teaching Experience

This is to certify that \_\_\_\_\_ was employed  
by \_\_\_\_\_ School Division.

**Current grid placement:** \_\_\_\_\_ / \_\_\_\_\_  
Education (TQS) / Years of Experience

**Last Increment Received on:** \_\_\_\_\_ **Unaccredited Experience Days (Carryforward):** \_\_\_\_\_  
Date

Period of Employment Indicate commencement and termination date							Indicate FTE or Substitute Teacher	Number of complete full- time school years or number of days if part- time or a partial year
yyyy	mm	dd	to	yyyy	mm	dd		

All boxes must be checked off:

- This is to certify that during the periods of teaching aforesaid, the teacher, at all times, was in possession of a valid teaching credential issued by the appropriate government authority regulating certification of teachers in the jurisdiction in which the aforesaid school jurisdiction is located.
- This is to certify that the teacher during all periods of teaching aforesaid was teaching a curriculum approved by the appropriate governmental authority governing the provision of education in the territory in which the school jurisdiction aforesaid was located.

Authorized Official's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Completion: \_\_\_\_\_  
(Must be signed by authorized representative in HR or Payroll)