



BOARD ANNUAL WORK PLAN

2026-2027 School Year

August (as needed)

Regular Board Meeting Agenda Items

- Declare Conflict of interest if applicable (non-election year).
- Superintendent's 90 Day Plan (in-Camera)
- Approve expense reimbursement rates (non-election years)
- Team building activity
- Welcome Back Newsletter discussion
- Nominate individuals/groups for ASBA awards as appropriate (Deadline Sept 16)
 - School Board Innovation and Excellence
 - Community Engagement Award
 - Distinguished Service Award
 - Trustee Recognition

September

September 2, 2026 - Regular Board Meeting Agenda Items

- Approve Off Campus sites
- Preliminary enrollment and staffing
- Invite ATA Local President to join
- PAT & Diploma Exam Marks / Assurance Results (if available)
- Student Services Assurance
- Summer School Report
- Communications **Annual Report**

Committee of the Whole Meeting

- Council of School Councils (CoSC) presentation discussion: What is the topic?
- Superintendent Evaluation Discussion/Process
- Governance Core 2.0 Chapter 1

October

October 28, 2026 - Regular Board Meeting Agenda Items

- Approve New Modular Requests and Relocation
- Receive September 30 Enrolment Report
- Receive Achievement and Diploma Exam Reports
- Receive ASBA Resolutions/Policies for Fall AGM
- Declare Conflict of Interest if applicable (election year)
- Facilities Assurance Report

Committee of the Whole Meeting

- Wellness Lead Teacher – Report on Wellness
- Division Office/Facilities Tour
- Review School Council Reports
- ASBA FGM Bulletin/Agenda
- PSBAA FGM
- Governance Core 2.0 Chapter 2

November

November 25, 2026 - Regular Board Meeting Agenda Items

- Approve the Annual Education Results Report
- Approve Transfers from Reserves
- Approve Audited Financial Statements
- Approve Revised Division Budget
- Review School Year Calendar Approved 2027-2028
- Transportation Assurance Report
- Auditors Attend Meeting
- *Approve Expense Reimbursement Rates and Trustee Remuneration (in an election year)*

Committee of the Whole Meeting

- Governance Document
- Governance Core 2.0 Chapter 3

December

December 16, 2026 - Regular Board Meeting Agenda Items

Committee of the Whole Meeting

- Provide Input into ASBA Strategic Plan
- Governance Core 2.0 Chapter 4

January

Committee of the Whole Meeting

- Discuss nominating individuals/groups for ASBA awards as appropriate
 - Friends of Education
 - Honouring Spirit: Indigenous Student Award (get information to schools)
 - Lieutenant Governor of Alberta Student Award
- Governance Core 2.0 Chapter 5

February

February 3, 2027 - Regular Board Meeting Agenda Items

- Review Board recommendations to RAC Committee
- Approve Skills Canada Excursion
- Nominate individuals/groups for ASBA awards as appropriate
 - Friends of Education
 - Edwin Parr
 - Honouring Spirit: Indigenous Student Award (Selected)
- Q1 Financial Report

Committee of the Whole Meeting

- Visit Budget Priorities
- Review ASBA Bylaws
- Propose ASBA Resolutions
- Governance Document
- Governance Core 2.0 Chapter 6

March

March 24, 2027 - Regular Board Meeting Agenda Items

- Three-Year Capital Plan Approval / Ten-Year Facilities Plan
- Q2 Financial Report

Committee of the Whole Meeting

- Spring Planning PD determination
- CSBA representation for July Congress
- Governance Core 2.0 Chapter 7

April

April 28, 2027 - Regular Board Meeting Agenda Items

- Approve Annual Technology, Transportation and Tuition Fees
- Review ASBA Bylaws/Resolutions for Spring AGM

Committee of the Whole Meeting

- Review Budget Assumptions in advance of May Board Planning and connect to Strategic Plan
- Discuss Board Priorities and Goals as well as Governance Work Plan for May meeting
- Finalize Superintendent Evaluation Process
- Plan for Pride Month
- Governance Core 2.0 Chapter 8

May

May 26, 2027 - Regular Board Meeting Agenda Items

- Approve Budget
- Approve Annual Education Plan
- Share Trustee / Board Development Plan
- Approved Locally Developed Courses

Board Evaluation / Self-Evaluation

Governance Core 2.0 Chapter 9

June

June 23, 2027 - Regular Board Meeting Agenda Items

- Approve Schedule of Meetings
- Review Board Annual Work Plan (Policy 2 – Appendix A)
- Nominate individuals/groups for ASBA awards as appropriate (Awards Committee)
 - Honourary Life Membership (September 15)
 - School Board Innovation and Excellence (September 15)

- Community Engagement Award (September 15)

Ongoing

- Policy Committee
- ASBA Zone 2/3 Meeting
- PSBC
- CEAC
- Approve Student Excursions as required
- School Visits as scheduled
- Hold Student Expulsion Hearings, as needed
- Receive Board Chair's and Superintendent's Monthly Report
- Receive Financial Update Report
- Refer to Board Annual Governance Plan
- Attend School Celebrations, upon request/as able
- Attend School Councils, upon request
- Meetings with Municipal, Provincial and Community partners
- Attend Committee / Board Representation (e.g. Advisory, Negotiation, etc.) Meetings as Scheduled
- Board Recognition – refer to calendar

Legal Reference: Section 33, 51, 52, 53, 54, 60, 67, 139, 222 Education Act
Fiscal Planning and Transparency Act
Local Authorities Elections Act
Borrowing Regulation
Disposition of Property Regulation
Early Childhood Services Regulation
Investment Regulation
School Fees Regulation
Truth and Reconciliation Commission Calls To Action