

Administrative Procedure 140 – Appendix B

Appendix B - DIGITAL DEVICE ADMIRABLE USE – KINDERGARTEN TO GRADE 4 STUDENTS

With teacher approval, students are encouraged to use both Division computers and their own devices in the classroom to access information from the internet, collaborate with others, and utilize the productivity tools available to them through their Division student Google education account, provided and maintained by the Division, as well as other approved tools. When using digital devices, whether school or personally owned, you as a student are expected to:

1. I will protect myself:
 - 1.1 I will only go on the computer when I have permission.
 - 1.2 I will only go to pages I am allowed to go to.
 - 1.3 I will only share pictures and stories about myself when my teacher tells me to.
 - 1.4 I will talk to my parents and teacher about all of my online friends.
 - 1.5 I will tell my teacher or parents if anyone is unkind to me on my computer.
 - 1.6 I will only go to places that are nice and I will tell my parents or teacher if I go to a place that is negative, unkind or rude.
2. I will protect others:
 - 2.1 I will only say positive things about people.
 - 2.2 I will ask before I share a picture or story about a person.
3. I will protect property:
 - 3.1 I will not download movies, games or music without teacher direction. I will check that the information I get on the internet is correct.
 - 3.2 I will respect technology devices, and will tell an adult if damage occurs.
4. Digital Device Admirable Use – Kindergarten to Grades 4 Students is integrated electronically through the Division's online student registration process on the Digital Citizenship tab.
 - 4.1 The electronic form is integrated electronically within the Division. This form is required to be acknowledged by a parent or guardian in order for the student to have access to the Division's provided internet and technology.