

STUDENT MEDICAL NEEDS

Background

Due to emergencies or ongoing medical needs of students, actions by staff are sometimes necessary.

Procedures

1. Medical Emergencies

- 1.1 In a medical emergency the doctrine of “in loco parentis” applies as outlined in the Emergency Medical Aid Act.
- 1.2 The Principal or designate will maintain a list of agency emergency phone numbers, i.e. ambulance, fire, police, etc.
- 1.3 A record will be kept of all actions taken and when possible, witnessed by a fellow staff member. (Student Accident Report Form) This record will be maintained in the student's cumulative record.
- 1.4 Employees cannot give legal consent to medical treatment.
- 1.5 The parents/guardians will be contacted as quickly as possible.

2. Conditions which May Require Emergency Measures

In addition to the procedures outlined in Section 1, the following will apply:

- 2.1 The Principal and staff must be notified of any medical conditions which may require emergency treatment.
- 2.2 The nature of the condition and the proper possible intervention and prescribed medication will be clearly indicated, in writing, by a medical doctor.
- 2.3 The Principal is responsible for sharing this information with staff members directly involved with the student and with the Transportation Coordinator, and securing the information, in written form, accessible for staff reference.
- 2.4 Appropriate measures will be established to deal with students involved in off-campus activities.
- 2.5 An appropriate waiver signed by the parents/guardians or adult student is required.
 - 2.5.1 Parent/Guardian Medical Procedure Request/Waiver.
 - 2.5.2 Adult Student Medical Procedure Request/Waiver.

3. An Anaphylaxis Emergency Plan form should be filled out for each student who has been identified as having allergies with the potential of having a severe allergic reaction. These

forms should be on file at the school and be shared with school staff. Refer to Administrative Procedure 317 – Anaphylaxis.

4. Students with Ongoing Medical Needs

- 4.1 Medical treatment, which requires staff involvement to administer or supervise, is limited to the kind of service which can be administered by non-medical persons following written direction from a medical doctor.
- 4.2 It is not a standard responsibility of school personnel to carry out medical procedures or dispense medicine.
- 4.3 When a student requires medical procedures or medication, provision of this service will be offered only following written direction from a medical doctor and indemnification by the parents/guardians or, in the case of an adult student, the student.
- 4.4 Medication which is to be self-administered may be safe guarded by staff.
- 4.5 When medication is to be administered by staff, it must be provided in the required dosage in a labelled container, along with written instructions from the medical doctor regarding its administration.
- 4.6 Information must also be included which indicates how the student is to be monitored, a description of possible adverse reactions and the procedures to be followed in response to these reactions.
- 4.7 Some students may require possible intrusive measures to deal with their medical needs. Prior to placing such a student, designated staff member(s) will receive appropriate training and will work under ongoing advice from a medical doctor.
- 4.8 Information regarding a student's medical condition will be posted on Power School. This information will include:
 - 4.8.1 Medication or medical procedure required.
 - 4.8.2 Critical symptoms requiring monitoring.
 - 4.8.3 Training/supervision required for administering the medication or procedure.
 - 4.8.4 Procedures required in the case of an emergency.
 - 4.8.5 Possible side effects of medication or procedure.
 - 4.8.6 Physician's name, phone number, etc.
- 4.9 Any change in medication or procedures will require written direction from a medical doctor.
- 4.10 If requested by the parents/guardians or adult student, medical information will be included in the student record.

5. To facilitate prompt and appropriate attention it is desirable that those students with conditions which may require emergency measures, or those with ongoing medical needs, wear a medic alert bracelet or other form of wearable medical identification.

6. Refer to Appendix for programming for students with prolonged illnesses.

Reference: Section 18, 20, 45, 60, 61, 113 School Act
Emergency Medical Aid Act
Occupational Health and Safety Act
Administrative Procedure 317 – Anaphylaxis

Form: Student Accident Report Form
Parent/Guardian Medical Procedure Request/Waiver Form
Adult/Student Medical Procedure Request/Waiver Form
Anaphylaxis Emergency Plan