

THREE YEAR EDUCATION PLAN AND ANNUAL EDUCATION RESULTS REPORT (AERR)

Background

Planning in education is an essential part of ensuring that all students have equitable opportunities to acquire the knowledge, skills and attitudes they need to be self-reliant, responsible, caring and contributing citizens. Planning ensures resources for education are used in the best possible ways to meet the educational needs of Alberta's young people.

Procedures

1. System Planning Guidelines

- 1.1 The Division's strategic direction, core purpose, values and beliefs will provide overall guidance for system planning. Sound planning processes must guide the actions and endeavours of the Division and its schools.
- 1.2 The planning process will recognize local priorities identified during the planning process.

2. Three Year Education Plan and AERR

- 2.1 **The Three Year Education Plan** must align with the Alberta Assurance Framework and the Ministry's Business plan. It must include the following elements: an accountability statement, local and provincial goals, improvement strategies, performance measures, a budget summary, a summary of the facility and capital plans, a description of how parents were involved and the communication plan.
- 2.2 **The Annual Education Results Report (AERR)** reports on the school Division's Three Year Education Plan and includes the following components: an accountability statement, the Accountability Pillar Overall Summary, performance measure results, a summary of financial results, a summary of capital and facilities projects, how parents were involved and the communication plan.
- 2.3 Both the Three Year Education Plan and the AERR will be updated annually.
- 2.4 The Three Year Education Plan and the AERR will be comprised of the elements required by the province and local priorities.
- 2.5 The Three Year Education Plan and the AERR will be prepared and submitted to Alberta Education as separate documents.
- 2.6 The Three Year Education Plan and the AERR will be updated annually with provision for input into the revision process from schools, School Councils, parents, staff, students and community stakeholders.
- 2.7 The Three Year Education Plan and the AERR will be submitted to the Board with the recommendation for approval.

- 2.8 A two (2) page summary document of the Three Year Education Plan and AERR will be prepared as specified by Alberta Education.
- 2.9 All documents will be posted on the Division website.
 - 2.9.1 Education Plan- May 30
 - 2.9.2 AERR and summary document- November 30
- 2.10 Progress reports, including areas of success and areas for improvement on the Division's Three Year Education Plan will be presented to the Board as data becomes available.

Reference: Section 18, 33, 51, 52, 53, 55, 66, 67, 222 Education Act
Guide to Education ECS to Grade 12
Policy and Requirements for School Board Planning and Reporting
School Authority Planning and Reporting Reference Guide
Section 16 Government Accountability Act