

Administrative Procedure 203

CHRISTMAS/WINTER CONCERTS AND BAND/DRAMA PERFORMANCES

Background

Concerts and performances are valued community events.

Procedures

1. Prior to November 1, the Executive Assistant to the Superintendent will share the previous year's schedule for Principals to update the following information:
 - 1.1 Christmas/Winter/Band/Drama Concert and Performance Date(s);
 - 1.2 Times;
 - 1.3 Location(s) (if not at school);
 - 1.4 Ticket Cost (if applicable);
 - 1.5 Charity Donations (if applicable).
2. If all of the above information is not known by November 1, update the date(s) of the concert or performances and update the remaining information once it is finalized.
3. All schools are requested to provide this information, including junior and senior high schools, even if the performances are not related to or occurring during Christmas.
4. This information will be distributed to the Board of Trustees, Division Office Staff, Facilities Staff, social media and the local media.

Reference: Section 52, 53, 197, 222 Education Act