

OUT OF PROVINCE & INTERNATIONAL STUDENTS

Background

The Division may accept students whose parent/guardian(s) reside in another province or foreign country provided that there are available student placement spaces, there are appropriate instructional/learning supports and the International or Out of Province student tuition fee is paid.

To access these opportunities, international students must meet all of the requirements and regulations mandated by Immigration, Refugees and Citizenship Canada.

Definitions

Out of Province Students: Students who wish to study in Black Gold School Division but whose parent/guardian(s) reside in another province or territory.

International Students: Students who wish to study in Black Gold School Division but do not have Canadian permanent resident status or Canadian citizenship and do not qualify for funding from Alberta Education.

Reciprocal Exchange Student: A Black Gold School Division student who exchanges places with a student from another country or other part of Canada outside of Alberta on an approved reciprocal exchange program.

Procedures

1. Out of Province students do not qualify for funding from Alberta Education and will be required to pay a tuition fee, established annually by the Board, in full prior to accessing the school.
2. International students do not qualify for funding from Alberta Education and will be required to pay a tuition fee, established annually by the Board. All international students must:
 - hold a valid passport or identity documents for citizenship in countries other than Canada,
 - provide two consecutive years of academic transcripts showing strong academic levels,
 - provide a minimum of one letter of recommendation from a current teacher or principal,
 - get a Canadian study permit if staying for more than six months, and
 - pay the tuition fee and medical insurance premiums, purchased through Black Gold School Division, in full prior to accessing the school.
3. The tuition fee may be pro-rated upon a student becoming eligible for funding from Alberta Education.

4. An international student applying to register at a Division school will work with the Division's International Student Program or the receiving school's principal, and the Associate Superintendent, Learning Services for screening.
 - 4.1 The student must provide a copy of their most recent school marks and also confirm their comprehension of the English language of instruction.
 - 4.2 When the student has been assessed, the Associate Superintendent, Learning Services and the Principal will determine if the student will be accepted.
5. The Principal will complete the Application for Alberta Education Approval of Reciprocal Student Exchange, Alberta Access and Funding for International Students in Alberta located on the Alberta Education website. The signed form will then be sent to the Associate Superintendent, Business and Finance. The Associate Superintendent, Business and Finance will sign the form and submit it to International Education, Alberta Education for approval.
 - 5.1 The appropriate coding to identify these visiting students must be utilized in the Student Information System to ensure Alberta Education funding is provided for the Division student who participates in the exchange.
6. Students who are on a reciprocal exchange program will have the tuition fee waived. In order for a reciprocal exchange student to attend a Division school, they must pay the medical insurance premiums to the Division prior to arrival in Canada.
7. The Associate Superintendent, Learning Services or Principal will provide a letter of acceptance to the student, which may include conditions for a student visa from Immigration, Refugees and Citizenship Canada (non-Canadian resident) or a study permit (if longer than six months).

Reference: Section 3, 4, 11, 12, 13, 31, 33, 43, 52, 53, 197, 204, 222 Education Act
Funding Manual for School Authorities
Alberta Access Funding for International Students in Alberta
International School Partnership Bulletin 3.4.1
International Student Bulletin 3.4.2
Student Exchange Bulletin 3.4.3