

Administrative Procedure 215

CAREER AND TECHNOLOGY STUDIES

Background

Student participation in Career and Technology Studies (CTS) is a valuable learning experience for students in grades 7 to 12.

Fees for specific CTS courses may be determined by the Principal, in consultation with the Associate Superintendent - Learning Services.

Procedures

1. Junior High CTS
 - 1.1 The CTS program will be offered to junior high students in their neighbourhood school.
 - 1.2 The CTS program offered at the junior high level is to be designed by combining components of courses within and across strands (e.g. career clusters) to enable students to explore a wide range of career options.
2. Senior High CTS
 - 2.1 CTS courses offered at the senior high level are to be designed to provide students the opportunity to investigate potential career choices from introductory courses to advanced courses in a career pathway of their choice, based on course availability and access.
 - 2.2 Students may elect to take a course in any year, depending on the availability of staff, facilities, and student places, recognizing that not all courses may be offered at all levels.
3. The administration of CTS courses will follow the guidelines and requirements established by Alberta Education.
4. CTS courses will be offered to students at both the junior and senior high levels with due consideration of the abilities and interests of the students, expertise of the staff, financial, material and physical resources within the school and student enrolments.
5. Transportation to and from these programs or funding for parent-provided transportation will be provided by the school for those students who meet the entrance requirements. Ongoing registration in the specialized CTS course(s) is required in order to receive transportation provided by the Division. Credit Enrolment Units (CEUs) for high school courses will be retained at the student's home school.

Reference: Section 18, 20, 39, 54, 60, 61, 113, School Act
Student Record Regulation 225/2008
Guide to Education ECS to Grade 12
Off-Campus Education Guide for Administrators, Counsellors and Teachers