

Administrative Procedure 191

INTELLECTUAL & ELECTRONIC COPYRIGHT

Background

In order to ensure that the students will continue to benefit from enhanced delivery of teaching and learning, there will be a requirement by the Division to retain both the software that is developed by teachers and support staff for support programs offered to students and teachers in the schools, as well as the rights for the utilization and modification of such software. Additionally, any works produced by Division staff during their term of employment is the property of Black Gold Regional Division No. 18.

Procedures

1. All educational software created by employees during the course of their duties with the Division will be released by the creator to the Division for unlimited use, modification, duplication and distribution within the Division.
2. All staff members will be asked to declare all educational software as being the property of the Division and as being subject to all laws pertaining to intellectual property and copyright procedures.
3. Credit to creators of the software will be given on the software. However, this does not in any way mean that copyright protection is not being given first and foremost to the owner (the Division).
 - 3.1 The credit frame will contain the statement, "This material is the property of the Black Gold Regional Division No. 18. This material may be released for unlimited use solely within the Division and will not be copied, distributed or used in any form whatsoever without the written permission of the Division."
4. The creator of the materials will not receive any remuneration from the Division other than contracted salary for the creation of educational software.
5. All employees of the Division will follow the tenants and spirit of the Employee Digital Device Admirable Use Agreement with respect to intellectual property.

Reference: Section 18, 20, 60, 61, 113 School Act
Copyright Act
Copyright Regulations
Access Copyright Agreement