

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2017**

[School Act, Sections 147(2)(b) and 276]

Black Gold Regional Division No. 18

Legal Name of School Jurisdiction

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Telephone & Fax Numbers, Email Address

BOARD CHAIR

Johnette Lemke

Name

Signature

SUPERINTENDENT

Dr. Norman Yanitski

Name

Signature

SECRETARY TREASURER or TREASURER

M. Ruth Andres

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 25, 2016 .

Date

Version: 160422

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.
	salmon cells: contain referenced juris. information - protected
	green cells: populated based on information previously submitted

	grey cells: data not applicable - protected
	white cells: within text boxes REQUIRE the input of points and data.
	yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Revenue

- projected an enrolment increase of 241 students, with enrolment growth being funded by the Government of Alberta
- all Instructional Resource Fees, School-Based Fees, and Transportation Fees remain unchanged from the previous school year
- there is no increase to the Funding Rates as provided by the Government of Alberta
- projecting a reduction in Small Schools by Necessity Funding of \$121,000
- projecting an increase of \$276,145 in PO & M Funding due to enrolment growth
- projecting IMR revenue to be increased by \$1,125,664
- projecting a decrease in Transportation Funding of \$123,000 as a result of the opening of West Haven Public School
- projecting a decrease in Transportation Funding of \$32,340 as the population of the City of Leduc is expected to exceed 30,000 residents in the Spring census

Instructional Expenditures

- the teacher average cost, including benefits, is calculated at \$99,010
- the cost of teacher increments is budgeted at \$885,026
- provided additional Principal FTE to support the principals in mid-sized schools
- continued the Board support for adequate staffing in rural schools with declining enrolment
- continued the Board support for the Healthy Schools Initiative
- includes \$400,000 in startup costs for the opening of Ecole Champs Vallee School which are not supported by the Government of Alberta
- Instructional unfunded amortization is supported through the use of operating reserves
- budgeted \$100,000 in CTS/CTF equipment ever-greening to be supported through the use of operating reserves
- implementing a plan to replace the schools' Video Surveillance Systems with funding from capital reserves
- budgeted a non-curricular trip to Vimy Ridge in the Spring of 2017

Plant Operations & Maintenance Expenditures

- budgeted an additional \$52,155 for utilities because of the introduction of the carbon tax in January 2017; to be higher in subsequent years
- budgeted to continue the retrofit of schools with LED lighting

Transportation Expenditures

- budgeted for the additional cost of the fuel carbon tax being implemented in January 2017; to be higher in subsequent years

Board & System Administration Expenditures

- budgeted \$300,000 for the implementation of a Document Management System
- budgeted \$200,000 for the purchase of an emergency generator to support the technology in the schools in the event of a power failure

Significant Business and Financial Risks:

- new employee contracts must be negotiated for the teachers and custodians
- budgeting a \$1.5 M deficit budget. Deficit budgeting is not sustainable once the reserves are depleted

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
REVENUES			
Alberta Education	\$116,438,701	\$113,979,589	\$106,003,293
Other - Government of Alberta	\$380,726	\$374,726	\$423,569
Federal Government and First Nations	\$0	\$0	\$16,233
Other Alberta school authorities	\$18,405	\$0	\$17,645
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$3,781,901	\$2,855,658	\$2,949,025
Other sales and services	\$2,064,263	\$1,968,047	\$2,648,919
Investment income	\$262,782	\$265,702	\$289,572
Gifts and donations	\$318,000	\$210,000	\$317,684
Rental of facilities	\$110,000	\$94,050	\$112,867
Fundraising	\$683,000	\$675,000	\$682,615
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$0	\$0	\$0
TOTAL REVENUES	\$124,057,778	\$120,422,772	\$113,461,422
EXPENSES			
Instruction - Early Childhood Services	\$7,737,457	\$8,318,885	\$7,849,490
Instruction - Grades 1-12	\$92,468,296	\$89,277,543	\$84,088,444
Plant operations & maintenance	\$16,276,600	\$15,712,967	\$14,234,653
Transportation	\$4,383,611	\$4,414,136	\$4,303,024
Administration	\$4,185,287	\$3,797,106	\$3,867,281
External Services	\$500,022	\$428,519	\$451,143
TOTAL EXPENSES	\$125,551,273	\$121,949,156	\$114,794,035
ANNUAL SURPLUS (DEFICIT)	(\$1,493,495)	(\$1,526,384)	(\$1,332,613)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
EXPENSES			
Certificated salaries	\$59,699,069	\$58,468,413	\$54,292,380
Certificated benefits	\$13,325,349	\$12,992,286	\$12,350,984
Non-certificated salaries and wages	\$18,449,921	\$18,417,946	\$16,992,423
Non-certificated benefits	\$4,821,316	\$4,627,730	\$4,242,179
Services, contracts, and supplies	\$23,271,475	\$22,581,729	\$22,141,722
Capital and debt services			
Amortization of capital assets			
Supported	\$5,131,185	\$4,044,754	\$3,976,849
Unsupported	\$793,608	\$770,798	\$760,642
Interest on capital debt			
Supported	\$0	\$0	\$2,012
Unsupported	\$0	\$0	\$0
Other interest and finance charges	\$59,350	\$45,500	\$34,844
Losses on disposal of capital assets	\$0	\$0	\$0
Other expenses	\$0	\$0	\$0
TOTAL EXPENSES	\$125,551,273	\$121,949,156	\$114,794,035

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
FEES			
TRANSPORTATION	\$292,500	\$446,000	\$176,367
BASIC INSTRUCTION SUPPLIES	\$730,401	\$711,658	\$714,142
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$122,000	\$134,200	\$154,763
Fees for optional courses	\$365,000	\$350,000	\$343,099
Activity fees	\$590,000	\$510,000	\$620,121
ECS Enhanced program fees	\$0	\$0	\$49,510
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$295,000	\$295,000	\$279,237
Non-curricular travel	\$1,336,000	\$355,000	\$560,717
Lunch supervision fees	\$0	\$0	\$0
Non-curricular supplies and materials	\$51,000	\$53,800	\$51,069
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
TOTAL FEES	\$3,781,901	\$2,855,658	\$2,949,025

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
Cafeteria sales, hot lunch, milk programs	\$166,000	\$166,000	\$165,588
Special events	\$215,000	\$215,000	\$214,236
Sales or rentals of other supplies/services	\$218,000	\$218,000	\$217,833
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$12,000	\$12,000	\$12,240
Preschool	\$140,000	\$139,840	\$103,104
Child care & before and after school care	\$131,000	\$135,000	\$130,561
Lost item replacement fees	\$14,000	\$14,000	\$14,374
Other (describe) Concession/Vending	\$153,000	\$212,300	\$153,107
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$1,049,000	\$1,112,140	\$1,011,043

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2015	\$18,584,051	\$6,383,222	\$0	\$8,865,316	\$623,676	\$8,241,640	\$3,335,513
2015/2016 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$1,191,121)			(\$1,191,121)	(\$1,191,121)		
Estimated Board funded capital asset additions		\$1,234,423		\$0	\$0	\$0	(\$1,234,423)
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$4,758,953)		\$4,758,953	\$4,758,953		
Estimated capital revenue recognized - Alberta Education		\$3,602,413		(\$3,602,413)	(\$3,602,413)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$371,166		(\$371,166)	(\$371,166)		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$830,214)	\$336,631	(\$1,166,845)	\$830,214
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2016	\$17,392,930	\$6,832,271	\$0	\$7,629,355	\$554,560	\$7,074,795	\$2,931,304
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	(\$1,493,495)			(\$1,493,495)	(\$1,493,495)		
Projected Board funded capital asset additions		\$583,500		\$0	\$0	\$0	(\$583,500)
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$5,924,793)		\$5,924,793	\$5,924,793		
Budgeted capital revenue recognized - Alberta Education		\$4,747,652		(\$4,747,652)	(\$4,747,652)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$383,533		(\$383,533)	(\$383,533)		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$793,608)	\$699,887	(\$1,493,495)	\$793,608
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2017	\$15,899,435	\$6,622,163	\$0	\$6,135,860	\$554,560	\$5,581,300	\$3,141,412

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Explanation - additional space available AOS2 tab	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019
Projected opening balance		\$554,560	\$554,560	\$554,560	\$7,074,795	\$5,581,300	\$4,906,300	\$2,931,304	\$3,141,412	\$3,430,601
Projected excess of revenues over expenses (surplus only)		\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted Amortization of capital assets (expense)		\$5,924,793	\$6,495,217	\$6,123,138	\$0	\$0	\$0			
Budgeted capital revenue recognized		(\$5,131,185)	(\$5,706,028)	(\$5,457,136)	\$0	\$0	\$0			
Budgeted changes in Endowments		\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment		\$0	\$0	\$0	\$0	\$0	\$0			
Projected reserves transfers (net)		\$699,887	(\$114,189)	\$8,998	(\$1,493,495)	(\$675,000)	(\$675,000)	\$793,608	\$789,189	\$666,002
Projected assumptions/transfers of operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs		(\$400,000)	\$0	\$0	(\$400,000)	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration		(\$415,842)	(\$450,000)	(\$450,000)	(\$415,842)	(\$450,000)	(\$450,000)			
Non-recurring non-certificated remuneration		(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)			
Non-recurring contracts, supplies & services		(\$552,653)	(\$100,000)	(\$100,000)	(\$552,653)	(\$100,000)	(\$100,000)			
Professional development, training & support		\$0	\$0	\$0	\$0	\$0	\$0			
Salary negotiations		\$0	\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten		\$0	\$0	\$0	\$0	\$0	\$0			
English language learners		\$0	\$0	\$0	\$0	\$0	\$0			
First nations, Metis, Inuit		\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs		\$0	\$0	\$0	\$0	\$0	\$0			
B & S Administration organization / reorganization		\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment		\$0	\$0	\$0	\$0	\$0	\$0			
Flood related costs (unfunded)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Technology		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment		\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)		\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation		\$0	\$0	\$0	\$0	\$0	\$0	(\$80,000)	(\$80,000)	(\$80,000)
Capital costs - Administration building		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment		\$0	\$0	\$0	\$0	\$0	\$0	(\$25,000)	(\$25,000)	(\$25,000)
Capital costs - Other		\$0	\$0	\$0	\$0	\$0	\$0	(\$478,500)	(\$395,000)	(\$395,000)
Building leases		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Transfers to Capital Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate		\$0	\$0	\$0	\$1,493,495	\$675,000	\$675,000	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency		\$554,560	\$554,560	\$554,560	\$5,581,300	\$4,906,300	\$4,231,300	\$3,141,412	\$3,430,601	\$3,596,603
Total surplus as a percentage of 2017 Expenses		7.39%	7.08%	6.68%						
ASO as a percentage of 2017 Expenses		4.89%	4.35%	3.81%						

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2015/2016

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

Unfunded Capital Acquisitions:

\$ 612,417 building
\$ 622,006 equipment
\$1,234,423

\$300,000 budgeted for unfunded capital acquisitions in Spring Budget

Projected Deficit = -\$1,191,121

Spring Budget= -\$789,118

Fall Budget = -\$1,526,384

Projected increase in CEU revenue, Small Schools by Necessity funding

Projected decrease in uncertificated salaries & benefits

2016/2017

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

-unfunded amortization funded through operating reserves

-\$100,000 CTS/CTF equipment evergreening to be funded through operating reserves

-\$200,000 for an emergency generator to be funded through capital reserves

-\$103,500 in video surveillance systems funded through capital reserves

-4.2 FTE non-recurring certificated staff and 3.5 non-recurring certificated staff to be funded through operating reserves

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

- unfunded amortization funded through operating reserves
- \$100,000 CTS/CTF equipment evergreening to be funded through operating reserves
- \$103,500 in video surveillance systems funded through capital reserves
- 4.2 FTE non-recurring certificated staff and 3.5 non-recurring certificated staff to be funded through operating reserves

2018/2019

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

- unfunded amortization funded through operating reserves
- \$100,000 CTS/CTF equipment evergreening to be funded through operating reserves
- 4.0 FTE non-recurring certificated staff and 3.5 non-recurring certificated staff to be funded through operating reserves

August 31, 2019

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2019.

As of August 31, 2019, the expected total ASO is \$4,785,860, which represents 3.8% of the 2017 operating expenses. Of this amount, approximately \$1 million is held in SGF. This reserve is held in contingency for any unforeseen budget fluctuations.

Capital reserves are used for ongoing replacement of capital items. We currently have \$2.9 million in technology infrastructure, which will need to be replaced.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2016/2017 (Note 2)	Actual 2015/2016	Actual 2014/2015	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	7,114	7,038	6,721	Head count
Grades 10 to 12	2,745	2,629	2,394	Note 3
Total	9,859	9,667	9,115	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.0%	6.1%		
Other Students:				
Total	-	-	-	Note 4
Total Net Enrolled Students	9,859	9,667	9,115	
Home Ed and Blended Program Students	9	10	9	Note 5
Total Enrolled Students, Grades 1-12	9,868	9,677	9,124	
Percentage Change	2.0%	6.1%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	248	248	211	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	614	614	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	1,028	1,009	1,008	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	200	143	159	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	1,228	1,152	1,167	
Program Hours	484	484	487	Minimum: 475 Hours
FTE Ratio	0.509	0.509	0.513	Actual hours divided by 950
FTE's Enrolled, ECS	626	587	598	
Percentage Change	6.6%	-1.9%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	236	216	166	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	1	1	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

- NOTES:**
- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
 - 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
 - 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
 - 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
 - 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2017	Actual 2015/2016	Fall Budget 2015/2016	Actual 2014/2015	Notes
CERTIFICATED STAFF					
School Based	604.4	589.0	590.0	561.7	Teacher certification required for performing functions at the school level.
Non-School Based	16.6	16.2	15.2	14.1	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	621.0	605.2	605.2	575.8	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	2.6%	5.1%	2.6%	5.1%	
If an average standard cost is used, please disclose rate:	\$ 99,010	\$ 98,520		\$ 96,590	
Student F.T.E. per certificated Staff	1689.8%	1696.0%		16.9	
Certificated Staffing Change due to:					
Enrolment Change	15.8	-	29.4		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	-		Descriptor (required):
Total Change	15.8	-	29.4		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated		-			FTEs
Non-permanent contracts not being renewed	-	-	-		FTEs
Other (retirement, attrition, etc.)	-	-	-		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	-		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	342.8	318.2	346.7	314.2	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	76.2	73.1	74.7	73.6	Personnel providing support to maintain school facilities
Transportation	2.0	2.0	2.0	2.0	Personnel providing direct support to the transportation of students to and from school
Other	23.0	-	27.6	25.5	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	444.0	393.2	451.0	415.3	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	12.9%	-5.3%	-1.5%	8.6%	
Explanation of Changes:					
Instructional Non-Certificated Staff - decrease of 16.19 education assistants. Increase in OT/PT/SLP due to growth in PreK enrolment. Increase in school secretaries of .98 (net) due to opening a new school. P O & M - increase of custodial staff of 2.0 due to opening a new school. Sept. 30 date for support staff is inaccurate due to late hiring of many employees in this group.					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="text" value="Some are"/>					
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
In agreement with Canadian Union of Public Employees (CUPE) local 1674, ending August 31, 2018; 11.0 personnel. In agreement with Canadian Union of Public Employees (CUPE) local 3484, ending August 31, 2018; 350 personnel. Teamsters Local Union 987 agreement expires August 31, 2016. Will be entering into negotiations with Teamsters for the 2016-2017 school year; 55.0 personnel.					