



BLACK GOLD SCHOOL DIVISION

Black Gold School Division is dedicated to promoting diversity, equity, and inclusion in the workplace. BGSD celebrates and welcomes the diversity of all employees, stakeholders, and external personnel

Substitute Teachers

Competition #2023-24-114

The Black Gold School Division was formed January 1, 1995. It encompasses the former Leduc School District No. 297, County of Leduc No. 25 and the Devon School District No. 492. The Division extends from the New Sarepta area to the east, to the Warburg area to the west. It includes the municipalities of Beaumont, Devon, Thorsby, Calmar, City of Leduc and Leduc County. The Board of Trustees consists of seven trustees; one from Ward 1 (Warburg & Thorsby), one from Ward 2 (Devon & Calmar), three from Ward 3 (City of Leduc) and two from Ward 4 (Beaumont & New Sarepta). The Division Office is located in Nisku east of the Edmonton International Airport. Our jurisdiction borders the south boundary of the city of Edmonton.

Substitute Teachers applying for this position should have the following qualifications and characteristics:

- Strong planning and organizational skills
- A positive attitude
- Ability to be flexible and adaptable to teach in changing environments
- Excellent time management skills
- A willingness to work in all geographic locations
- A valid Alberta Teaching Certificate

Only those with a valid Alberta Teaching Certificate need apply. Applications that include a **cover letter, resume, two letters of reference, proof of certification,** and the **substitute teacher applicant checklist** (attached to this posting) in one PDF document will be accepted until:

Wednesday, May 1, 2024 @ 12:00 p.m.

Send applications by email to:
Lucy Muz, Substitute Service Assistant
Black Gold School Division
lucy.muz@blackgold.ca

Thank you for showing an interest in this position; only those selected for an interview will be contacted. Resumes of those individuals not granted an interview will not be kept on file and will be disposed of appropriately.

