

## **BLACK GOLD SCHOOL DIVISION**

Black Gold School Division is dedicated to promoting diversity, equity, and inclusion in the workplace. BGSD celebrates and welcomes the diversity of all employees, stakeholders, and external personnel

## **Substitute Teachers**

**Competition #2023-24-114** 

The Black Gold School Division was formed January 1, 1995. It encompasses the former Leduc School District No. 297, County of Leduc No. 25 and the Devon School District No. 492. The Division extends from the New Sarepta area to the east, to the Warburg area to the west. It includes the municipalities of Beaumont, Devon, Thorsby, Calmar, City of Leduc and Leduc County. The Board of Trustees consists of seven trustees; one from Ward 1 (Warburg & Thorsby), one from Ward 2 (Devon & Calmar), three from Ward 3 (City of Leduc) and two from Ward 4 (Beaumont & New Sarepta). The Division Office is located in Nisku east of the Edmonton International Airport. Our jurisdiction borders the south boundary of the city of Edmonton.

# Substitute Teachers applying for this position should have the following qualifications and characteristics:

- Strong planning and organizational skills
- A positive attitude
- Ability to be flexible and adaptable to teach in changing environments
- Excellent time management skills
- A willingness to work in all geographic locations
- A valid Alberta Teaching Certificate

<u>Only those with a valid Alberta Teaching Certificate need apply.</u> Applications that include a cover letter, resume, two letters of reference, proof of certification, and the substitute teacher applicant checklist (attached to this posting) in one PDF document will be accepted until:

#### Wednesday, May 1, 2024 @ 12:00 p.m.

Send applications by email to: Lucy Muz, Substitute Service Assistant Black Gold School Division <u>lucy.muz@blackgold.ca</u>



### **Substitute Teacher Applicant Information**

Be sure to include this page with your cover letter, resume and two letters of reference

Name:

Elementary Major: Minor: □ Secondary Major: Minor:

Below is a list of schools in our Division, please identify the locations in which you wish to substitute (\* - indicates schools offering both English and French Immersion)

| $\Box$ Black Gold Outreach - Leduc and Beaumont | 7-12 | □ *École Secondaire Beaumont Composite High Sch. | 9-12  |
|---|------|--|-------|
| Caledonia Park School (Leduc)                   | K-9  | □ John Maland High School (Devon)                | 10-12 |
| Calmar Elementary School (Calmar)               | K-6  | □ *Leduc Composite High School                   | 10-12 |
| Calmar Secondary School (Calmar)                | 7-12 | □ Linsford Park School (Leduc)                   | K-6   |
| Covenant Christian School (Leduc)               | K-9  | □ New Sarepta Community High School              | 7-12  |
| □ East Elementary School (Leduc)                | K-6  | □ New Sarepta Elementary School                  | K-6   |
| □ *École Beau Meadows School (Beaumont)         | K-6  | □ Riverview Middle School (Devon)                | 5-9   |
| □ *École Bellevue School (Beaumont)             | K-6  | □ Robina Baker Elementary School (Devon)         | K-4   |
| □ *École Champs Vallée School (Beaumont)        | K-9  | □ Thorsby Elementary School                      | K-6   |
| □ *École Coloniale Estates School (Beaumont)    | K-6  | □ Thorsby Junior/Senior High School              | 7-12  |
| □ *École Corinthia Park School (Leduc)          | K-6  | Warburg Hutterite Colony School                  | 1-9   |
| □ *École Dansereau Meadows School (Beaumont)    | K-9  | U Warburg School                                 | K-12  |
| □ *École J.E. Lapointe School (Beaumont)        | 7-9  | □ West Haven Public School (Leduc)               | K-9   |
| □ *École Leduc Estates School (Leduc)           | K-6  | □ Willow Park School (Leduc)                     | K-6   |
| □ *École Leduc Junior High School (Leduc)       | 7-9  |  |       |