



BLACK GOLD SCHOOL DIVISION

Black Gold School Division is dedicated to promoting diversity, equity, and inclusion in the workplace. BGSD celebrates and welcomes the diversity of all employees, stakeholders, and external personnel.

Education Assistant ~ Full-time Temporary Position

1.0 FTE – 30 hours per week

École Coloniale Estates School – Beaumont, AB

Duties:

- Working with students in an inclusive environment, which may include supporting severe cognitive, developmental, behavioural and communication needs.
- Work with a multidisciplinary team to implement Individual Student Programs, under the direction of the teacher
- Assist with personal care that will include hygiene/toileting/occasional tube feeding
- Daily outdoor supervision
- Other duties as assigned by school administration

Qualifications:

- Ability and willingness to perform a variety of tasks with students following the direction of the classroom teacher; flexibility within daily routine is a must
- Experience working with behaviorally challenging children is an asset
- Positive Behavior training is an asset
- Non-Violent Crisis Intervention training is an asset
- Strong organizational and interpersonal skills
- Must have / be willing to complete the Respect in the Workplace and Respect in School Modules. These are online, work at your own pace short modules. Reach out if you'd like more information about accessing these modules.
- Position commences January 30, 2024, hours are 8:15 a.m. – 2:45 p.m., Monday - Friday
- Salary and benefits according to C.U.P.E. Collective Agreement
- As a condition of employment, new employees are required to provide a current **Vulnerable Sector Check and Intervention Record Check** at their own expense (prior to starting employment)

Deadline for applications: January 29, 2024 at 12:00 p.m.

Please include a cover letter, resume, and two reference letters in one PDF document.

Competition #23/24 - 162

Please e-mail the package, quoting the competition number, to the attention of:

Erin Keca, Assistant Principal
École Coloniale Estates School
erin.keca@blackgold.ca

Thank you for showing an interest in this position. Only those selected for an interview will be contacted. Resumes of individuals not granted an interview will not be kept on file and will be disposed of appropriately.