



# BLACK GOLD SCHOOL DIVISION

## Substitute Teachers

**Competition #2023-24-99**

The Black Gold School Division was formed January 1, 1995. It encompasses the former Leduc School District No. 297, County of Leduc No. 25 and the Devon School District No. 492. The Division extends from the New Sarepta area to the east, to the Warburg area to the west. It includes the municipalities of Beaumont, Devon, Thorsby, Calmar, City of Leduc and Leduc County. The Board of Trustees consists of seven trustees; one from Ward 1 (Warburg & Thorsby), one from Ward 2 (Devon & Calmar), three from Ward 3 (City of Leduc) and two from Ward 4 (Beaumont & New Sarepta). The Division Office is located in Nisku east of the Edmonton International Airport. Our jurisdiction borders the south boundary of the city of Edmonton.

**Substitute Teachers applying for this position should have the following qualifications and characteristics:**

- Strong planning and organizational skills
- A positive attitude
- Ability to be flexible and adaptable to teach in changing environments
- Excellent time management skills
- A willingness to work in all geographic locations
- A valid Alberta Teaching Certificate

**Only those with a valid Alberta Teaching Certificate need apply.** Applications that include a **cover letter, resume, two letters of reference, proof of certification, and the substitute teacher applicant checklist** (attached to this posting) in one PDF document will be accepted until:

***Wednesday, January 31, 2024 @ 12:00 p.m.***

Send applications by email to:  
Meghan Cupples, Substitute Service Assistant  
Black Gold School Division  
[meghan.cupples@blackgold.ca](mailto:meghan.cupples@blackgold.ca)

Thank you for showing an interest in this position; only those selected for an interview will be contacted. Resumes of those individuals not granted an interview will not be kept on file and will be disposed of appropriately.



## Substitute Teacher Applicant Information

Be sure to include this page with your cover letter, resume and two letters of reference

**Name:**

☐ Elementary

Major:

Minor:

☐ Secondary

Major:

Minor:

Below is a list of schools in our Division, please identify the locations in which you wish to substitute  
(\* - indicates schools offering both English and French Immersion)

<input type="checkbox"/> Black Gold Outreach - Leduc and Beaumont	7-12	<input type="checkbox"/> *École Secondaire Beaumont Composite High Sch.	9-12
<input type="checkbox"/> Caledonia Park School (Leduc)	K-9	<input type="checkbox"/> John Maland High School (Devon)	10-12
<input type="checkbox"/> Calmar Elementary School (Calmar)	K-6	<input type="checkbox"/> *Leduc Composite High School	10-12
<input type="checkbox"/> Calmar Secondary School (Calmar)	7-12	<input type="checkbox"/> Linsford Park School (Leduc)	K-6
<input type="checkbox"/> Covenant Christian School (Leduc)	K-9	<input type="checkbox"/> New Sarepta Community High School	7-12
<input type="checkbox"/> East Elementary School (Leduc)	K-6	<input type="checkbox"/> New Sarepta Elementary School	K-6
<input type="checkbox"/> *École Beau Meadows School (Beaumont)	K-6	<input type="checkbox"/> Riverview Middle School (Devon)	5-9
<input type="checkbox"/> *École Bellevue School (Beaumont)	K-6	<input type="checkbox"/> Robina Baker Elementary School (Devon)	K-4
<input type="checkbox"/> *École Champs Vallée School (Beaumont)	K-9	<input type="checkbox"/> Thorsby Elementary School	K-6
<input type="checkbox"/> *École Coloniale Estates School (Beaumont)	K-6	<input type="checkbox"/> Thorsby Junior/Senior High School	7-12
<input type="checkbox"/> *École Corinthia Park School (Leduc)	K-6	<input type="checkbox"/> Warburg Hutterite Colony School	1-9
<input type="checkbox"/> *École Dansereau Meadows School (Beaumont)	K-9	<input type="checkbox"/> Warburg School	K-12
<input type="checkbox"/> *École J.E. Lapointe School (Beaumont)	7-9	<input type="checkbox"/> West Haven Public School (Leduc)	K-9
<input type="checkbox"/> *École Leduc Estates School (Leduc)	K-6	<input type="checkbox"/> Willow Park School (Leduc)	K-6
<input type="checkbox"/> *École Leduc Junior High School (Leduc)	7-9		

Thank you for your interest in substitute teaching with Black Gold School Division