



## BLACK GOLD SCHOOL DIVISION

### Education Assistant ~ Full-time Temporary Position

1.00 FTE – 30 hours per week

#### Covenant Christian School – Leduc, AB

Covenant Christian School is a mid-sized Christian school based on the philosophy that our Christian commitment must be evident in all areas of life, including our educational studies. As such, we teach the Alberta curriculum from a Christian perspective, integrating Christian beliefs and values into all areas of study. We offer kindergarten to grade nine in a distinctly Christian and community-minded setting.

#### Duties:

- Provide assistance in all curriculum areas within a variety of classrooms
- Adapt the program and provide accommodations for individual students as directed by the teacher
- Deal with student behaviour and assist with classroom discipline, as directed by the teacher
- Supervise students on the playground, classroom and hallways
- Work cooperatively and independently with classroom teachers and other staff members
- Other duties as assigned by school administration

#### Qualifications:

- Experience and/or training in Attention Deficit Disorder, ESL, behaviour management is beneficial
  - Previous experience working with Augmentative Alternative Communication (AAC)
  - Comprehensive Literacy and Positive Behavior Supports training would be an asset
  - The ability to take direction and work independently with a wide variety of grade levels
  - Flexibility, patience, sensitivity, enthusiasm and creativity
  - Active participant in a Christian church
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- Hours of work: Monday to Friday 8:40 a.m. to 3:10 p.m.
  - Salary and benefits according to C.U.P.E. Collective Agreement
  - As a condition of employment, new employees are required to provide a current **Vulnerable Sector Check and Intervention Record Check** at their own expense (prior to starting employment).

**Deadline for applications: May 16th, 2022 - 12:00 p.m.**

**Please include a cover letter, resume, and two reference letters in one PDF document.**

Competition # **2122 - 656**  
Please e-mail resume to the attention of:  
Donavin Simmons, Principal  
Covenant Christian School  
[donavin.simmons@blackgold.ca](mailto:donavin.simmons@blackgold.ca)

Thank you for showing an interest in this position. Only those selected for an interview will be contacted. Resumes of individuals not granted an interview will not be kept on file and will be disposed of appropriately.