

Acorn Online Payment Parent User Guide

All school and transportation fees can now be paid online! Parents can access the Acorn Online Payment website through the PowerSchool Parent portal.

Login into PowerSchool

1. Visit the Black Gold Regional Schools website at www.blackgold.ca
2. On the right hand side of the page, under Quick Links, click on "PowerSchool – Parent/Student Connect"

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SAVE THE DATE
JANUARY 25, 2017 | 9:00 A.M.
pre-kindergarten | kindergarten
REGISTRATION

We are pleased to announce that all applicable Black Gold Regional Schools will be open for 2017 - 2018 Pre-kindergarten and kindergarten registration as of **January 25, 2017**.

All spots will be filled on a first-come, first-serve basis using our new online enrolment system. There are limited spots available in Pre-kindergarten and program time preferences for Kindergarten programs (morning, afternoon, or full day). We strongly encourage families to register early to avoid disappointment.

Black Gold Regional Schools
www.blackgold.ca

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More information to come...
in early January.

Featured News **Events Calendar**

December 19, 2016 January 2nd 2017

Quick Links

PowerSchool - Parent/Student Connect

3. Log in to the PowerSchool Parent Portal

PowerSchool

Student and Parent Sign In

Sign In Create Account

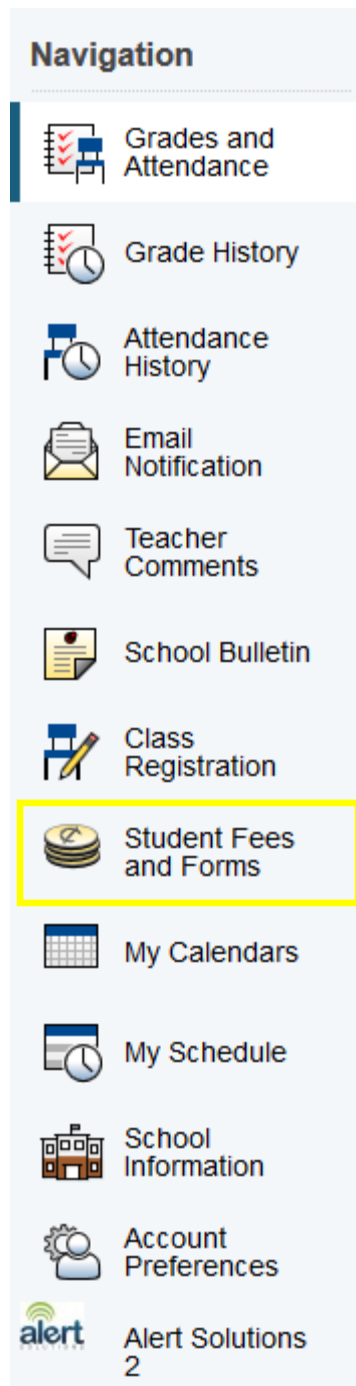
Username

Password

[Forgot Username or Password?](#)

Sign In

4. Click on the link “Student Fees and Forms” in the sidebar navigation menu



5. This will open the Acorn Online Payment website.

Acorn Online Payment Website

Understanding the Fee Summary Page

>> Log Off

Happyview School District

3

CART
\$1,307.50

View Cart ➔
Checkout ➔

2

Summary | Ian | Kristen | Matthew | Sarah

4

Manage Cards | My Orders

SUMMARY

Click on each student's tab to review their fees. Then click on **View Cart** to make a payment.

Student ID	Name	Grade	School	Due
2749959	Ian Jones	09	Happyview Secondary School	\$502.00
2749736	Kristen Wong	11	Happyview Secondary School	\$282.50
2749474	Matthew McKinney	12	Happyview Secondary School	\$489.00
2357958	Sarah Connors	09	Happyview Secondary School	\$299.00

1. The first screen you will see is the Summary Page that displays the outstanding balance for each student attached to your parent account.
2. Each student will also have their own separate tab that displays a detailed breakdown of fees on individual accounts.
3. The total amount due for all the students attached to your parent account will appear in the CART total in the top right corner of the window.
4. Click on different Account icons to view or edit details of your parent account:
 - **Manage Cards** – enter your payment details below to save them in your secure profile. This will be used for any payment plans, and to help speed up the checkout process.
 - **My Orders** – view past payments on your account and reprint receipts.

Understanding the Student Account Tab

The screenshot shows the 'Student Account Tab' for Matthew McKinney. At the top, there are tabs for 'Summary', 'Ian', 'Kristen', and 'Matthew' (highlighted with a red box and a green circle with the number 1). To the right are links for 'Manage Cards' and 'My Orders'. Below the tabs, a blue header displays 'Matthew McKinney' and '2749474 Grade: 12'. To the right of this header are three boxes: 'SCHOOL FEES \$289.00', 'ADDITIONAL ITEMS \$0.00', and 'TOTAL DUE \$289.00'. A yellow banner below the header contains a note about School Damage Deposits (highlighted with a green box and a green circle with the number 2). Below the banner are three tabs: 'School Fees Due Now' (highlighted with a green box and a green circle with the number 3), 'Future Charges', and 'Paid'. To the right of these tabs is a 'Print Statement' link. The main section is a table of fees under the heading 'Due Now'. The table has three columns: Fee Name, Amount, and Due Date. The 'In Cart' status is shown in a green box to the right of the table (highlighted with a green box and a green circle with the number 4). At the bottom of the table is the 'Total Due: \$489.00'. Below the table is a section titled 'Additional Items' with a 'New Items' button. Two items are shown: 'Noon Hour Supervision Fee 2013/2014' and 'Yearbook Fee 2013/2014' (highlighted with a green box and a green circle with the number 5).

Summary Ian Kristen **Matthew** 1

Manage Cards My Orders

Matthew McKinney
2749474 Grade: 12

SCHOOL FEES \$289.00 ADDITIONAL ITEMS \$0.00 TOTAL DUE \$289.00

School Damage Deposits are refunded when withdrawal paperwork has been submitted to the office or the student successfully graduates from grade 12. 2

School Fees Due Now Future Charges Paid 3 [Print Statement](#)

Due Now		
School Damage Deposit	\$75.00	16-Apr-2012
Hot Lunch Program	\$75.00	27-Apr-2012
Registration Fee	\$45.00	27-Sep-2012
Biology 12 - Lab Fee	\$15.00	23-Oct-2012
Student Leadership Fee	\$10.00	23-Oct-2012
Lock Fee	\$5.00	23-Oct-2012
Graduation Fee	\$125.00	8-Nov-2012
Technology Fee	\$75.00	14-May-2013
Student Agenda	\$9.00	23-May-2013
Learning Resource Fee	\$55.00	21-Aug-2013

Total Due: \$489.00

Additional Items

New Items

Noon Hour Supervision Fee 2013/2014 Yearbook Fee 2013/2014 5

1. Click on each tab to review individual student fees.
2. Any notes from the school or division will appear in yellow at the top of the screen.
3. The default view is **School Fees Due Now**, but you can also view **Future Charges** and past **Paid**.
4. Required fees have been automatically added to the cart.
5. At the bottom of the window is a section called Additional Items, which are optional fees that can be added to a shopping cart. These fees are not included in a student's outstanding balance until added to the cart. After you click on the fee item, a confirmation box will pop-up and prompt you to add the fee to your cart.

Printing Student Account Statements

You can print and save student account statements to your computer for any child attached to your parent account.

Happyview School District

Asher

Asher Green
Beta600001678 Grade: 3

SCHOOL FEES \$79.52 **ADDITIONAL ITEMS** \$0.00 **TOTAL DUE** \$79.52

[School Fees Due Now](#) [Future Charges](#) [Paid](#) [Print Statement](#)

School Fees

	Due Now	
Homeroom 4 - Consumable Cost	\$29.59	In Cart
Homeroom 4 - Material Cost	\$7.82	In Cart
Homeroom 4 - Textbook Rental	\$42.11	In Cart
Total Due:	\$79.52	

Additional Items

Orchard Park Elementary (Beta)
35504 Cornell Avenue, Pleasantville, NJ 08436 (202) 569-0806 10-May-2024 08:12 AM

Student Account Summary Page 1 of 1

To the Parent or Guardian of:
Asher Green
10716 Strickland Street
Pleasantville, NJ 08436

SSN ID: 00000000000000000000000000000000
Phone: (000) 000-0000 Grade: 3

Total Due: \$79.52

Current Charges

	Fee	Paid	Due
Course Fees			
Homeroom 4 - Consumable Cost	\$29.59	\$0.00	\$29.59
Homeroom 4 - Material Cost	\$7.82	\$0.00	\$7.82
Homeroom 4 - Textbook Rental	\$42.11	\$0.00	\$42.11
Account Total:	\$79.52	\$0.00	\$79.52

1. Navigate to the appropriate student tab.
2. Click on the Print Statement link.
3. The student account statement will pop-up in another window.
4. Print or save the statement to your computer.

Printing Payment Receipts

The screenshot shows the Student Quick Pay interface. In the top right corner, there is a shopping cart icon with a red exclamation mark, labeled 'CART \$341.43'. Below it are buttons for 'View Cart' and 'Checkout'. To the left of these buttons are icons for 'Manage Cards', 'Edit Settings', 'My Orders' (highlighted with a red box), and a large green circle with the number '1'. Below the top navigation bar, there is a 'Summary' tab and a list of names: Olivia, James, and Lora. The main content area is titled 'Payment History' and contains a table with columns 'Date' and 'Details'. The table lists several payments to 'Montreal Middle School (Beta)'. A red box highlights the 'Receipt' column in the table. A green arrow with a large green circle containing the number '2' points to the 'Receipt' link in the table row for the payment dated 9/19/2013. An inset window shows a sample receipt for 'Montreal Middle School (Beta)' for a payment of \$15.00, dated 25-Sep-2013.

Date	Details	Receipt
8/27/2013 12:43:22 PM	h School ***2486	Receipt
8/27/2013 12:43:22 PM	School ***2486	Receipt
8/27/2013 12:43:22 PM	School ***2486	Receipt
9/19/2013 10:05:05 AM	School ***2486	Receipt
9/25/2013 9:12:19 AM	School 732	Receipt

1. Click on the **My Orders** icon.
2. In the Payment History window, select **Receipt** in the far-right column to print the desired payment receipt.

Viewing the Cart

After you have added any additional fees to your shopping cart, click on View Cart in the top right-hand corner of the screen to review your cart. At this point you have the option to remove any fees from your cart or change the amount of the “Student Payment” to make a partial payment. Once you are ready to make payment, click on the Pay Now button.

Cart Total: \$309.66 [Pay Now](#)

Olivia Reeder

	Due	Pay	
School Fees		\$100.00	
Homeroom 5 - Consumable Cost	\$34.05	\$34.05	remove
Homeroom 5 - Material Cost	\$18.79	\$18.79	remove
Homeroom 5 - Textbook Rental	\$91.83	\$47.16	remove
Student Payment:		100.00	Update Cart

James MacDonald

	Due	Pay	
School Fees		\$126.75	
Algebra 1-1 textbook 201FA19	\$8.94	\$8.94	remove
Algebra 1-2 201FA19 - Consumable	\$10.94	\$10.94	remove
Algebra I-2 201SP29 - Textbook Rental	\$8.94	\$8.94	remove
Biology I-2 302SP29 - Material Cost	\$2.60	\$2.60	remove
Biology I-2 302SP29 - Textbook Rental	\$11.20	\$11.20	remove
Ceramics 1 657 - Material Cost	\$20.00	\$20.00	remove
English 9-1 101FA19 - Consumable Cost	\$28.69	\$28.69	remove
English 9-1 101FA19 - Material Cost	\$0.82	\$0.82	remove
English 9-1 Textbook Rental 101FA19	\$5.98	\$5.98	remove
Interpersonal Rela 701 - Material Cost	\$0.55	\$0.55	remove
Interpersonal Rela 701 - Textbook Rental	\$4.91	\$4.91	remove
Physical Ed I 801 - Material Cost	\$2.80	\$2.80	remove
Spanish II-1 562FA1 - Textbook Rental	\$8.90	\$8.90	remove
Spanish II-2 562SP2 - Textbook Rental	\$8.90	\$8.90	remove
World History 1 403FA19 - Textbook Rental	\$20.41	\$2.58	remove
World History 2 403SP29 - Textbook Rental	\$20.41	\$0.00	remove
Student Payment:		126.75	Update Cart

Payment Amount: \$226.75

Sub Total: \$226.75

Total Payment: \$226.75

[Pay Now](#)

Checking Out

After reviewing each student tab, click the Checkout button in the top right-hand corner of the window to pay for school fees. If you are viewing fees from the Cart, click the Pay Now button to checkout.

Happyview School District

[Summary](#) [Matthew](#) [Sarah](#)

Sarah Connors
2357958 Grade: 09

SCHOOL FEES \$299.00

ADDITIONAL ITEMS \$0.00

TOTAL DUE \$299.00

School Damage Deposits are refunded when withdrawal paperwork has been submitted to the office or the student successfully graduates from grade 12.

[View Cart](#) [Checkout](#)

[Manage Cards](#) [My Orders](#)

Enter Payment Details

Once you are brought to the Payment Details page, select your Payment Type:


- Credit Card
- Interac Online

Payment Details


Choose Payment Type:

[Manage Saved Cards](#)

☒ Credit Card

☐ INTERAC® Online  [Online](#)

Pay by Credit Card



Cardholder Name

Credit Card Number

Expiration Date /

CVD (# on back of card)

Payment Amount: **\$788.00 CDN**

[Cancel](#) [Submit Payment](#)

	Due	Pay
Sarah Connors		
Student Leadership Fee	\$10.00	\$10.00
Lock Fee	\$5.00	\$5.00
Student Activity Fee	\$70.00	\$70.00
Instructional Material Fee	\$50.00	\$50.00
Textbook Rental	\$50.00	\$50.00
Technology Fee	\$75.00	\$75.00
Student Agenda	\$9.00	\$9.00
Jr Activity Fee	\$30.00	\$30.00
Student Total:	\$299.00	

	Due	Pay
Matthew McKinney		
School Damage Deposit	\$75.00	\$75.00
Hot Lunch Program	\$75.00	\$75.00
Registration Fee	\$45.00	\$45.00
Biology 12 - Lab Fee	\$15.00	\$15.00
Student Leadership Fee	\$10.00	\$10.00
Lock Fee	\$5.00	\$5.00
Graduation Fee	\$125.00	\$125.00
Technology Fee	\$75.00	\$75.00
Student Agenda	\$9.00	\$9.00
Learning Resource Fee	\$55.00	\$55.00
Student Total:	\$489.00	

Cart Total: \$788.00

Payment Amount: \$788.00

If you select Credit Card, fill out the cardholder name, credit card number, expiration date and CVD and click Submit Payment.

If you select Interac Online click Submit Payment and then choose a Financial Institution. Once you click on your Financial Institution, you will be brought to their online banking page and must log in to your bank with your regular online banking username and password.

After submitting your payment, you will be emailed a receipt.