



BOARD ANNUAL WORK PLAN

August

Regular Board Meeting Agenda Items (if scheduled)

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Events/Action

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September

Regular Board Meeting Agenda Items

- Nominate individuals/groups for ASBA awards as appropriate
- Approve expense reimbursement rates and Trustee Remuneration (non-election years)

Committee of the Whole Meeting

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Events/Action

- Welcome Back/Long Service Recognition & BGSD 25th Anniversary Celebration
- PAT & Diploma Exam Marks
- Community Engagement and Advocacy Committee
- Policy Committee
- ASBA Zone 2/3 Meeting

October

Regular Board Meeting Agenda Items

- Approve New Modular Requests and Relocation
- Receive September 30 Enrolment Report
- Receive Achievement and Diploma Exam Reports
- Receive ASBA Resolutions/Policies for Fall AGM

Committee of the Whole Meeting

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Pre-Organizational Meeting

- Organizational Preview
- Trustee Handbook
- Tour of Division Office
- Lunch

Events/Action

- Five (5) to Twenty (20) Year Long Service Award Pin Presentations
- Teacher Induction (if ATA schedules)
- On an Election year
 - Organizational meeting

November

Regular Board Meeting Agenda Items

- Approve the Annual Education Results Report
- Approve Transfers from Reserves
- Approve Audited Financial Statements
- Approve Revised Division Budget
- Approve Expense Reimbursement Rates and Trustee Remuneration (in an election year)

Events/Action

- Draft School Year Calendar Approved
- Community Engagement and Advocacy Committee
- Policy Committee
- ASBA Zone 2/3 Meeting
- ASBA Fall General Meeting
- Fall Board/Executive Team Planning Session
- Audit Committee (Post-Audit Meeting) – evening meeting
- On an Election year
 - Trustee Orientation

December

Regular Board Meeting Agenda Items

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Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- Christmas Activities

January

Regular Board Meeting Agenda Items

- Approve School Year Calendar(s)

Committee of the Whole Meeting

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Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- ASBA New Trustee Orientation (following election)
- ASBA Zone 2/3 Meeting

February

Regular Board Meeting Agenda Items

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Committee of the Whole Meeting

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Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- Council of School Communities
- ASBA Zone 2/3 Meeting

March

Regular Board Meeting Agenda Items

- Review Budget Assumptions
- Determine ASBA Edwin Parr Nomination (end of March)

Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- Celebration of the Arts (postponed to 2022-2023)
- Spring Council of School Councils Meeting
- ASBA Zone 2/3 Meeting
- ASBA Zone 2/3 MLA Function

April

Regular Board Meeting Agenda Items

- Review Budget Assumptions and Preliminary Budget and make adjustments if required
- Review ASBA Bylaws/Resolutions for Spring AGM

Committee of the Whole Meeting

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Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- ASBA Zone 2/3 Meeting

May

Regular Board Meeting Agenda Items

- Approve Budget
- Approve Annual Division Instructional Resource, Transportation and Tuition Fees
- Approve Capital Plan
- Approve Annual Education Plan
- Share Trustee / Board Development Plan

Committee of the Whole Meeting

- Board and Superintendent Review

Events/Action

- Community Engagement and Advocacy Committee
- Policy Committee
- ASBA Zone 2/3 Meeting
- Spring Board/Executive Team Planning Session

June

Regular Board Meeting Agenda Items

- Approve Schedule of Meetings
- Review Board Annual Work Plan
- Nominate ASBA Zone 2/3 Friend of Education Award
- Nominate ASBA Zone 2/3 Appreciation Award

Committee of the Whole Meeting

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Events/Action

- Organizational Meeting (except in preceding election year)
- Community Engagement and Advocacy Committee
- Policy Committee
- Teacher Retirement Evening (if ATA schedules)
- ASBA Zone 2/3 Meeting
- ASBA Spring General Meeting
- Audit Committee (Pre-Audit Meeting for school year ending) – evening meeting scheduled mid to late June

August

Regular Board Meeting Agenda Items (if scheduled)

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Events/Action

Ongoing

- Approve Student Excursions as required
- Hold Student Expulsion Hearings, as needed
- Receive Superintendent's Monthly Report
- Receive Financial Update Report
- Review Board Annual Work Plan
- Attend School Celebrations, upon request/as able
- Attend School Councils, upon request
- Meetings with Municipal, Provincial and Community partners
- Tour Division Facilities
- Attend Committee / Board Representation (e.g. Advisory, Negotiation, etc.) Meetings as Scheduled

Legal Reference: Section 33, 51, 52, 53, 54, 60, 67, 139, 222 Education Act
Fiscal Planning and Transparency Act
Local Authorities Elections Act
Borrowing Regulation
Disposition of Property Regulation
Early Childhood Services Regulation
Investment Regulation
School Fees Regulation
Trust and Reconciliation Commission Calls To Action